

Planned Parenthood Maine Action Fund is the nonpartisan, not-for-profit statewide advocacy and political arm of Planned Parenthood of Northern New England. The Action Fund engages in educational and electoral activity, including legislative advocacy, voter education, and grassroots organizing. The PPNNE Action Fund has thousands of activists, supporters, and donors across northern New England. Our action network helps pass and defeat legislation, elect public officials, and influence the political climate in northern New England.

Public Affairs Intern

Portland, ME

Spring 2019

**DESCRIPTION:**
Planned Parenthood of Northern New England is offering a part-time or full-time, can be used for course credit, **Public Affairs Intern** at our Portland Administration offices. Intern will undergo extensive training on how to speak with patients and supporters about Planned Parenthood’s advocacy work in the health center and community. This is an ideal work experience for students interested in women’s issues or plans to have a career in non-profit agencies, politics, public affairs, government relations, or community outreach and marketing.

**Abortion Stigma Reduction Project**

Maine has a groundbreaking project aimed at changing the conversation about abortion; we will be continuing our deep canvassing campaign to create an open dialogue with Maine residents about abortion in an effort to bridge the gap on the pervasive stigma that instills shame and guilt on women making voluntary choices about their reproductive health.

**RESPONSIBILITIES**:

* Volunteer management
	+ Assist with preparation and implementation of abortion stigma canvass
	+ Lead volunteer events
* Data Entry
	+ Learning and entering in data collected
	+ Experience with Excel, Word Press, VAN, video editing, SQL
* Phone Banking
	+ Contacting our legislators
	+ Volunteer recruitment
* Outreach Events
	+ Research area businesses, nonprofit organizations events, festivals, fairs, and other outreach functions to participate in potential outreach opportunities
* Work with patients to collect and develop stories for advocacy projects

**QUALIFICATIONS:**

* Good listening skills
* Ability to problem solve
* Excellent interpersonal and communication skills; experience in public speaking a plus
* Self-motivated and able to work independently
* Ability to maintain strict confidentiality
* Interest in reproductive health care, education, and women’s issues
* Ability to communicate with public about PPNNE health services, mission and goals
* Previous canvassing experience a plus, but not required
* Weekend availability
* Means to travel throughout Southern and Mid-Coast Maine a plus, but not required

**Planned Parenthood Maine Action Fund is an equal opportunity employer and is committed to maintaining a non-discriminatory work environment that values diversity and inclusion, respect and integrity.**