



Planned Parenthood Affiliates of California



California Planned Parenthood Education Fund

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## **Job Description: Summer Intern (Legal)**

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Reports to: Chief Legal Counsel

Location: Sacramento, CA. Planned Parenthood will coordinate with the summer intern to assess whether the ongoing COVID-19 public health emergency permits a return to in-person work.

Commitment: Full-time (40 hours per week for 10-12 weeks)

**Applications will be considered on a rolling basis, with priority given to applications submitted before February 21, 2022.**

### **General Description and Responsibilities**

Under Supervision of the General Council, our summer interns provide legal, administrative, and statewide regulatory and advocacy support related to the mission and health care operations of the seven Planned Parenthood affiliates. This position provides legal research and analysis on matters related to health care operations and relevant policy and regulatory issues impacting the affiliates.

Law students are expected to have strong legal research and writing skills and an interest in healthcare, social justice issues, and reproductive rights. Responsibilities include:

- In-depth legal and legislative research, analysis, and drafting;
- Presentation to affiliate staff on healthcare related issues;
- Monitoring and responding to legislative, regulatory, and other litigation and policy departments, including legislative hearings, administrative rulemaking, relevant litigation, and other events; and
- Development and drafting of policy and advocacy materials, including bill analyses, fact sheets, and talking points, for use in lobbying activities, and outreach.

### **Qualifications**

- Belief and commitment to our mission and values
- Proof of COVID-19 vaccination or requisite exemption
- Knowledge of diverse groups, working within a multicultural workforce, and sensitivity and appreciation to cultural differences
- Excellent legal research and writing skills;
- Proficiency in Microsoft Office Suite;
- Demonstrated commitment to reproductive rights and social justice; and
- Interest in healthcare and public interest law

### **Organization Background**

The Legal Department provides legal representation to two organizations: Planned Parenthood Affiliates of California (PPAC) and California Planned Parenthood Education Fund (CPPEF). Together these organizations handle the state-wide legal, legislative, regulatory, advocacy, and electoral work for California's seven separately incorporated Planned Parenthood Affiliates. These Affiliates operate over 100 health centers in California.

PPAC (a 501(c)(4) organization) follows state and federal legislation in a number of a public policy arenas. It leads the policy, legislative, and electoral work for the California Affiliates and coordinates advocacy campaigns. CPPEF (a 501(c)(3) organization) promotes education, counseling, and clinical services in the fields of reproductive health care and family planning, and more recently, primary care.

Our mission is to create a personally and politically safe climate in which individuals have universal and unfettered access to sexual and reproductive health and can make their own decisions about these services.

PPAC's vision and leadership has spurred lawmakers to enact legislation that makes California a national leader in the funding of family planning and other sexual and reproductive health services. PPAC played a key role in augmenting state funding for family planning and has played a leading role in the fight to protect and advance reproductive health and abortion access for more than 40 years.

### **Values**

PPAC/CPPEF is an equal opportunity employer committed to maintaining an equitable and inclusive workplace where everyone is treated as a respected and valued member of the team. PPAC is committed to elevating the voices of women, people of color, immigrants and refugees, low-income people, LGBTQ+ people, people who have received care at Planned Parenthood, and people with disabilities. Members of these communities are encouraged to apply.

PPAC/CPPEF has been at the forefront of successful efforts to protect the reproductive freedom for all Californians. By honoring certain core values, (professional responsibility, leadership, communication, and teamwork) in our everyday work, we will be better able to promote sound public policies relating to sexual and reproductive health care, including abortion access, family planning services, sexual health education and information, and clinic services. By working together effectively we can serve the seven California Planned Parenthood Affiliates and their patients and ensure that all people have access to quality health care, no matter their income level, their race, gender, immigration status, or zip code.

### **Compensation**

Legal interns will receive a monthly stipend. Interns are not eligible for employee benefits.

### **How to apply:**

Email application to: [CAresumes@ppacca.org](mailto:CAresumes@ppacca.org)

*Note:* Applicants must indicate "Legal Intern-Summer 2022, [last name]" as the subject of their emailed application. Applicants must include a cover letter, resume, three references with contact information, and a short writing sample (5-10 pages). All required documents should be sent as a single PDF attachment. Please note in your cover letter where you initially saw the intern position listed and your anticipated availability.